

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**June 16, 2022 – 6:30-8:30 p.m.**  
**Conference Call due to Covid-19 concerns**

**ATTENDANCE.**

**Board Members:** Janis Brady, Rich Cappello, Mike Corbin, Joe Cox, Jim Medlock, Steve Musial, Sean Orner, Jeff Randa, Mark Snyder, Bruce Williams, Jeanne Corbin, Karen Roth, Matt Cowan (USFS Liaison)

**Board Members absent:** Jim Branch, Pete Ramirez

**Advisory Board Members:** Tom Adams, Janet Caille, Kevin Cannon, Jerry Hanley, Linda Reiter, Karl Ritters, Celia Walker

**PWV Members, Other:** Ruth Janitscheck, Tom Collins

**Guests:**

**ESTABLISHING QUORUM AND MEETING GROUND RULES.**

Bruce Williams welcomed everyone in attendance and confirmed we had a quorum present.

**AGENDA.**

The June 2022 agenda was approved after adding Rich Cappello's Stock Committee Update.

**MINUTES.**

The April 2022 meeting minutes were adopted with no changes.

**REPORTS OF OFFICERS**

**(A) CHAIR.**

- Bruce Williams thanked everyone who worked to make Spring Training a success. He acknowledged that it was a team effort that started back in January with recruiting. Spring Training is our biggest effort of the year, and making a location change 36 hours before the event was a serious endeavor. Bruce said that Jeff Randa and Pete Ramirez will be making a post-event follow up next month to share what worked and what can be improved for future years.
- Bruce thanked everyone who sent responses for the Strategic Planning survey. He said that a follow up email will be sent distilling the themes and potential action items from the survey responses.
- Bruce shared that another email that will be going out soon will notify members of committee chair positions that either are currently open or will be opening soon, to recruit members for their participation. The open chair positions are for Weed Crew and Non-Patrolling, and Patrol Gear will be opening soon. He asked that any potential nominees for these positions be sent to him or Mark Snyder.

- Bruce recognized Mike Corbin who is being awarded the Larimer County Environmental Stewardship Award next Monday at 3pm. Bruce said that PWV can see how much Mike contributes to our organization and what he accomplishes on our trails, but it's wonderful that the community has the opportunity to recognize his efforts on behalf of the public. Bruce thanked Mike and said he would email the details of the event.
  - Bruce noted that other PWV members, and PWV as an organization, have been recognized with the award in prior years.

**(B) CHAIR ELECT.**

- Mark Snyder had nothing to report.

**(C) IMMEDIATE PAST CHAIR REPORT.**

- Mike Corbin shared that last week 6 new and 2 renewing members certified as sawyers.

**(D) USFS STAFF REPORT.**

- Matt Cowan's report was moved to New Business.

**(E) SECRETARY REPORT.**

- Sean Orner had nothing to report.

**(F) TREASURER.**

- Jim Medlock shared that everything is looking very good. Our unrestricted donations are over \$10,000 from the same time last year primarily due to a \$10,000 anonymous donation that was received in February. We have had no restricted donations this year. Expenses this year are up about \$11,000 compared to last year, mostly attributed due to increased PWV activities now that Covid restrictions have eased up. Expenses are in-line with prior non-Covid years and are within budget. Cash accounts are just under \$97,000, about \$16,700 higher than the same period last year. We've got a little over \$80,000 of those funds held in a money market account, though the interest earned is minimal right now. Sandy Sticken and Jim have been exploring options to see if we can keep the funds in a higher-yield account that would still allow for quick access.
  - Bruce Williams clarified that this year's budget is much higher than last year, and we are coming into our biggest spending period of the year with restoration projects to be funded. He explained that we should expect spending this year to far exceed last year, which Jim agreed, adding that he is seeking accounts that would allow funds to be accessed with a few weeks' notice at most to ensure costs can be covered. Mike Corbin noted that often the organizations we work with for projects are often slow to invoice, sometimes even having to be reminded, so he is not very concerned about needing immediate access to funds.
    - Bruce reiterated that we set a high spending budget, particularly for restricted funds, to ensure donor funds were being put to use. Our upcoming 3<sup>rd</sup> and 4<sup>th</sup> quarter budgeted spending will be higher than we are used to seeing from prior years, but this was done intentionally. We will likely see reduced budgets in future years after the infusion of funds we are spending this year for restoration. Jim added that we have \$65,000 in restricted funds, and this year's budget we set to spend \$59,300.

- Jim asked if Mike Corbin has received follow ups from restoration bids with higher quotes due to rising inflation. Mike said no, noting that he received an email a few weeks ago from Rocky Mountain about budget, but it mentioned nothing about increased costs.

## **REPORTS OF COMMITTEES**

### **SUPPLEMENTAL TRAINING COMMITTEE:**

- Linda Reiter shared that Supplemental Training has great things happening.
  - She thanked Margaret Shaklee, Ruth Janitscheck, and Alan Meyer for collaborating to implement a paperless course evaluation. It sends an email reminder and virtual evaluation. Ruth also suggested a QR code that can be used for in-person events so folks can easily access the evaluation.
  - The National Wilderness Skills Institute workshop was held for 3 days in May. If you registered, eventually you will receive a link to the recorded courses.
  - Linda thanked Karl Ritters for hosting his Backpacking the Colorado Trail talk, which was well-attended and enjoyed by many members.
  - Tuesdays With Tectonics started this week with Gerry Cashman and Jennifer Collins. They will be holding 4 sessions this summer, and registration is required.
  - Matt Cowan will be having his Fire Ecology talk originally planned for Spring Training. It will be held via Zoom, and anyone can watch it. It will be Tuesday, June 21st at 6:30pm. The presentation will be recorded in case folks want to re-watch.
  - There is a wildflower hike coming up at the end of the month.
  - Gerry Cashman is holding two more map & compass classes this year, so if you know of anybody who may be interested, encourage them to attend.
  - There are two First Aid/CPR sessions in July and two in August which are at no-cost to members due to the funding approval by the Board. They are also working on Wilderness First Aid classes, which fill up within hours when listed.
- Linda wrapped with a reminder that she is seeking committee members to help her.
  - Bruce Williams thanked Linda, noting that supplemental training received a lot of attention in the recent Strategic Planning survey. It is an area that is largely valued, and he thanked Linda for working so diligently to offer quality training for members.

### **STOCK COMMITTEE:**

- Rich Cappello explained that the upcoming Stock Clinic is important and three years in the making. It came about after he had asked Fred Allen why PWV's website indicated our stock members assisted with helping to pack in supplies as he didn't know anyone who actually did that. Fred explained that it had been tried out in the past but wasn't very successful. Rich said he was interested in doing it but didn't want to be the only one. Rich explained that we have other stock members who are interested as well. Rich noted that he has come to understand that there is something of a disconnect between the stock committee and PWV as a whole, which diminishes motivation. At the last stock meet & greet that Fred hosted, the attendance was 4 of 4 new recruits, but only about 20% of overall stock member participation. There is not a lot of morale or member support

within the stock committee itself. Rich explained that the importance of the clinic is to get to know members more on a personal basis, to mend this disconnect and strengthen the committee. Rich sees this as an opportunity to bring PWV and the public together at a facility that boards over 100 horses.

- Rich requested TH hosts be present at the event to collect contact information from members of the public who may be interested in PWV. They can be invited to ride along as guests before recruiting season to see what it's about.
- Rich noted that he is unsure what to expect for turnout. He has received feedback indicating that the planned date is problematic, as it also conflicts with a public work day. He and Fred hope to get participation from some folks from CSU, but they did not attend the meet & greet.
- Rich reiterated that this event is important to try and raise committee participation with stock members. He appreciates the support from the Board and some members who have offered to help. He said some have acknowledged that PWV has not supported the stock committee, and it shows. While some things are improving, he thinks the clinic is important to hold, despite the heat, and he would like to know who will be able to attend and support as he refines his plans.
  - Bruce Williams asked Rich to clarify what he means when he says he would like the clinic to be held in June. Rich explained that ideally the event would be held shortly after Spring Training before summer and the hot temperatures. This year, there was delayed planning, so it will be held in July, and we'll just have to work with those who can participate.
  - Bruce asked Rich to specify his ask for the Board. His understanding is that Rich has settled on the date of July 9<sup>th</sup> and is asking for Board and other members to attend in support. Rich said he wanted as many members as possible to attend. The event is not only for stock members, but it can also inform trail crew members so they can see how their items would be packed. Rich added that they would have a 1-hour planning meeting with any trail crew they would be working with, so they could confirm details for the day of.
  - Bruce thanked Rich for the information he was sharing and asked again to clarify what he was asking the Board to do. Rich said he didn't have an ask so much as he wanted to stress the importance of the event and encourage participation. Bruce asked Rich if he had spoken with the trail crew. Rich said he had spoken with Mike Corbin, and although it is a public work day, Mike would try to encourage some members to attend the clinic.
- Janet Caille asked Rich to explain what he was looking for when he asked for Trailhead Hosts. He said he was looking for people to welcome the public. Janet said normally Trailhead Hosts work at trailheads, but if she was available on that date, she could help welcome people. Rich acknowledged that it could be anyone, they did not have to be Trailhead Hosts or stock members. Bruce asked Rich and Janet to follow up offline.
- Kevin Cannon suggested having the Video Committee assist with making a training video, to show members how packers want the equipment to come to them, in case they can't attend the live training. The video doesn't necessarily

have to be created at the event, but it's a good opportunity to create a reference video for future trail crews. Rich said that he did request video of the event. Bruce Williams clarified that Kevin was suggesting a video specifically for training purposes, beyond general video from the clinic. Bruce encouraged Rich to contact Peter Skiba directly to discuss.

- Mike Corbin shared that the trail crew did have stock support several years ago, but they did not know how to interface with each other until they actually got to the trailhead, which took a few hours and was inefficient. He agrees that a pre-planned arrangement and communication expectations clarified ahead of time would be a good idea. The trail crew would love to have stock support to pack equipment, and he will follow up to encourage members to attend to learn how to pack.
- Celia Walker commended Rich for this endeavor, sharing that Recruiting had attempted to put together an event a few years ago. She will be out of state and cannot attend, and she's unsure if Jim Zakely can be there, but if Janet Caille or someone else can collect contact information it can be provided to Recruiting for follow up.
- Steve Musial thanked Rich and shared it could be a great benefit for the trail crews. He asked if he could follow up with Rich offline to address his concerns and questions before the end of the month.
- Bruce Williams thanked Rich, agreeing that his overarching question of how to provide more support for the Stock Committee is legitimate, and many would want to find a way to support. Bruce encouraged Rich to send an email to all membership inviting them to come out and attend.

### **OLD BUSINESS**

- No updates

### **NEW BUSINESS**

#### **• KIN ADDITIONAL 2022 FUNDING**

- Jeanne Corbin explained that she is asking for an increase in the Kids In Nature budget from \$500 to \$800. She added that the request has nothing to do with the Smoky Bear costume. The budget items have increased in price for several reasons. KIN is adding a fire awareness curriculum and need to purchase items for that, and there is better pricing with larger orders. With the Forest Service offices closed, there have been expenses for copying that we normally don't have. There is also a need to replace and replenish existing items, and it was originally thought the \$500 budgeted would be sufficient. Jeanne noted that there are plenty of designated funds for KIN to accommodate the request.
- Jeanne made a motion to that the budget for Kids In Nature general expenses for 2022 be increased from \$500 to \$800.
  - Jim Medlock seconded the motion.
  - The motion passed unanimously.

#### **• SUPPLEMENTAL TRAINING ADDITIONAL 2022 FUNDING**

- Linda Reiter made a motion to approve an additional \$2,000 for Supplemental training to fund two additional sessions of basic First Aid and one additional two-day session of Wilderness First Aid this calendar year.
  - [Inaudible-Jim Medlock?] seconded the motion.
  - Linda explained that already we have 24 people who have completed basic First Aid, 56 more registered, so potentially 80 people to be trained this year. Wilderness First Aid filled immediately, so they'd like to be able to run it a second time. She noted that right now the committee has \$1,600 remaining, which could fund just one basic or Wilderness First Aid class.
  - Bruce Williams said he understands participation and interest has been strong and asked to clarify if Linda believes interest would be strong if additional classes are offered. Linda noted that these classes have all filled quickly with a waiting list. If a class that's offered doesn't fill, it won't run without a minimum number of participants.
  - Kevin Cannon asked if the cost could come out of the Endowment Fund rather than Operating Funds. Jim Medlock explained that the Endowment has restrictions as to when funds can be requested. A meeting was held in April to discuss that the Endowment would be used through the budgeting process. Since the request had not been put in through the Endowment process, it's not something we can do this year but could possibly plan for 2023. Jim added that he supports the motion as a way to give back to our members who do so much work and a great use of funds.
  - Joe Cox explained that he's been in touch with Sandy Jordan of Larimer County Search and Rescue to let them know what we're doing and put the suggestion out there that we could possibly have some of their volunteers come in and actually show PWV members how they would respond and work in coordination with us.
  - Jeff Randa shared that as he thinks about fundraising for next year, do we plan to raise funds for this purpose and not draw from the Endowment.
  - Celia Walker shared that Search and Rescue has nice training facilities and encouraged Joe to inquire about using their space if we do coordinate. Joe thanked Celia for the suggestion.
  - Bruce Williams asked Sean Orner to take roll call for the vote. The motion passed with one member (Joe Cox) abstaining.
    - Bruce thanked Linda for bringing the motion to the Board and wished her luck. Linda acknowledged Joe Cox for being available and willing to do the trainings.
- **FUNDING FOR PO BOX**
  - Jim Medlock made a motion to increase the 2022 budget for the post office box rental, postage, and shipping from \$200 to \$425.
    - Jeff Randa seconded the motion.
    - Jim explained that the update was an effort to consolidate where PWV's mail (primarily donations and bills) goes. Currently, some mail goes to the Forest Service office while some goes to a PO Box. Mail goes to the Forest Service office because some donations, primarily those that come

from retirement plans, cannot be sent to a PO box. Jim has looked at UPS stores and other alternatives which have regular street addresses that function like a PO Box. These mailboxes are regularly accessible which would improve the current limited process to receive mail at the Forest Service office. This change is being planned now so it can be completed in advance of the major donation season at the end of the year, which allows for enough time to publicize the new address to anyone who has donated in the past. We'll also post the new address on the website and share it through our email newsletter.

- Karl Ritters reminded Jim to let the Web Team know to post the change to the website. Jim said it was the first to-do on his list once we have the new address. Jeff Randa suggested that he copy the Fund Development team as well.
- Kevin Cannon noted that the address is on printed items that we hand out, so those will need to be updated as well. Bruce Williams said this can be followed up on offline.
- The motion passed unanimously.

- **COMMITTEE CHAIR NOMINATIONS**

- Mark Snyder made a motion for Leah Balzer to chair the Adopt a Highway Committee.
  - Mike Corbin seconded the motion.
  - Jeanne Corbin shared that she was Leah's AGL and also did a mentor patrol with her. Jeanne said she is a together person, and they actually discussed the Adopt a Highway Committee while they were patrolling together.
  - Janet Caille said only she knows Leah from role playing at Spring Training but agrees with Jeanne that she seems to be together and seems very enthusiastic.
  - Bruce Williams asked Sean Orner to take the vote by roll call. The motion was unanimously approved.
- Mark Snyder made a motion for the Surveys and Evaluations Committee to be chaired by Ruth Janistscheck.
  - Mike Corbin seconded the motion.
  - Bruce Williams thanked Ruth for stepping up to the role after working for some time on the committee.
  - Ruth shared that she has a lot to learn as chair, but she is excited to help and take on the role. Bruce asked her to share what else she's been doing for PWV. Ruth added that she has been an AGL the last few years and she has been assisting Trail Patrolling committee with trail reports. She has been on the Photo/Video Committee for a while, but her availability is not often compatible for that. She has been a member since 2018 and shared that the organization means a lot to her.
  - Celia Walker said she spoke with Ruth at Spring Training, and she's impressed with some of the changes that she has already begun to initiate

to help things run more smoothly and gives us opportunities to have more people helping out.

- Jeff Randa shared that Ruth helped with a pretty complicated survey for the Spring Training volunteers, and her deliverable was “120% good”. Jeff thanked Ruth.
- Bruce Williams asked Sean Orner to take the vote by roll call. The motion was unanimously approved.
  - Bruce thanked Ruth and encouraged her to attend future Board meetings.

- **USFS STAFF REPORT**

- Matt Cowan shared that the season is in full swing right now.
  - The Rocky Mountain Conservancy crew is working out of Stub Creek primarily focusing on Big South before moving on to cut out the Rawahs soon. Matt’s goal is to get the Rawahs cut open this year, as the area has been neglected the last few years. He’s spoken with Fred Allen about getting some possible PWV pack support going, and he’s excited for how that could work out.
  - The Larimer County crew is working out of the Jacks’ Gulch campground, working primarily on the Comanche Peak Wilderness. They’re working on Little Beaver and Little Fish right now, and they’ll later be pushed deeper into the Wilderness to complete post-fire mitigation measures.
  - Matt shared that the district was awarded a 12-person Americorp crew to come out for 8 weeks to clean up the river from the Black Hollow flood debris. They will be coming on next Friday and working for 8 weeks, and the goal is to get those operations wrapped up this year.
  - WRV is working on a big project at Little Fish as well this weekend, and they have 5 more work weekends to go. They will be working on the Elkhorn Creek trail reroutes and will have one work weekend up in the Rawahs.
  - This work is all in addition to the work Mike Corbin has put together with the Youth Corps crew.
- Matt said last year was the most work he’s seen in any district he’s ever worked on, and he thinks we’ll exceed that this year.
- District-wide first restrictions began again today. He shared the information with Jeanne Corbin to put out organization wide. The new Cameron Peak fire closure order was updated and released, ending the designated campsites and showing a handful of Forest Road closures. The Roaring Creek trail remains closed. Matt will work with Mike Corbin to plan the bridge replacement as the snow melts and water slows at that water crossing.
- Matt shared that he got the funding complete for the contract for Roaring Creek reroute, so he’ll be working with the contractor on a plan to get the work completed in August or September.
- He also shared that the district was awarded \$287,000 for the Donner Pass reroute. PWV doesn’t patrol here, but he wanted us to know that they’ll be getting the planning done this year, and implementation done in 2023.

- Bruce Williams asked when Matt expects the Roaring Creek trail will be reopened. Matt said in the next month or so once the rain slows and the bridge can be completed.
- Janet Caille asked Matt when Long Draw Road will reopen. Kevin Cannon said it usually opens around July 1<sup>st</sup> depending on snow level and if the road is drivable. Matt said he expects that the road is dry enough to be reopened without postponement.

## **CLOSING**

Janet Caille shared that she wanted to thank Linda Reiter for all of her work with Supplemental Training as a committee of one. Linda thanked the Web Team and Joe Cox for their collaborative support.

Bruce Williams thanked everyone in attendance.

The meeting adjourned at 7:44 pm.

Next Board Meeting: **July 21st, 2022, 6:30 p.m.**

S Orner, Secretary  
7/11/2022