MINUTES PWV BOARD OF DIRECTORS MEETING June 16, 2011

The meeting began at 6:35 p.m.

ATTENDANCE

- *Board Members present*: Scott Ackerman, Kathy Burgess, Don Creager, Bob Hansen, Kathy Michaels, Meg Parmer, Karl Riters, Jim Shaklee (*Chair*), Margaret Shaklee, and Kevin Cannon (USFS Liaison)
- *Board Members absent*: Jan Creager, Jerry Hanley, Mike Shaddy, Kay Valerio, and Laura Van Arsdale
- Advisory Board members present: Bob Manuel, Jacques Rieux, Ken Thielen, and Garin VanDeMark

The revised AGENDA was presented, and no change was suggested.

GARIN VanDeMARK EXCELLENCE AWARD Jim Shaklee announced that Garin had received the 2011 Larimer County United Way Senior Volunteer Excellence Award for Community Service with PWV and showed a slide from the recent awards ceremony. The award is representative of the extensive and excellent work Garin has done for the PWV cause; and he has our appreciation and gratefulness.

<u>APPROVAL OF MARCH BOARD MINUTES</u> A motion was made, seconded and unanimously passed to approve the April minutes (there was no Board meeting in May because of Spring Training).

TREASURER'S REPORT Margaret Shaklee handed to each member a draft of the Treasurer's report as of May 31, 2011, for review and comment. She will update the report and seek approval at the next meeting. She noted that the sale of PWV clothing and supplies at Spring Training consumed much of PWV's existing inventory of these items. Please present your comments on the draft report, if any, to Margaret promptly.

INFORMATION SHARING The Forest Service Report, Announcements, and Information Sharing was emailed to all members. Kevin Canon noted that Long Draw Road will not be open until July 31. There was mention that some new recruits were unable to get on the website and were having problems filing their patrol reports. Kevin stated they should try to logon directly to the Scheduling and Reporting website (not access it via the PWV website) if they are having difficulties and that reports could be filed on paper if all else fails.

UNFINISHED BUSINESS:

A) **COLORADO ANNUAL CHARITY REGISTRATION** Margaret Shaklee informed the Board that PWV is now registered as a non-profit in Colorado. It is noted on the website for those making contributions.

B) **FUNDRAISER DINNER DANCE April 22** Jim Shaklee had emailed an overview of this event to members and asked for comments. He stated people seemed to really enjoy the event, and that we should view this and similar events in terms of their potential benefits to PWV in terms of recruiting, public outreach/public relations, fundraising, and socializing with other members. There was a fair amount of discussion as to effectiveness of various recruiting efforts and where we get most of our recruits. This fundraising event was put together hurriedly, and Jim stated, in the future, we should

plan early, for obvious reasons. He posed the question: Do the numbers (income) and other benefits (e.g., social interactions) justify continuing this effort?

NEW BUSINESS:

A) MEMBER-AT-LARGE Don Creager had no queries. He will send an email reminder to members with questions that this position exists to serve the members and to provide a link between the members and the Board.

B) **FUTURE SPRING TRAINING** Don Creager shared his thoughts on Spring Training at the Cub Scout site; that of possibly expanding the training trail and that he had received overwhelming support to return to this site. Bob Manuel stated the training trail could be expanded to the Boy Scout property; but that this might cause problems associated with a shotgun start. He also noted some pros and cons, and concerns with a possible stream crossing of Elkhorn Creek. Two hours were gained at this year's Spring Training due to time saved by using a shotgun start; and this allowed more time for other training classes. Bob mentioned the Boy Scout director really appreciated having us at the facility.

C) **SUSTAINABLE LIVING FAIR** We have registered for this event which takes place in September (17th and 18th). Our cost as a non-profit was \$150. According to PWV figures (see Jim Shaklee's recruiting chart for 2011), this event yields comparatively few PWV recruits. There were comparisons made about numbers of recruits from various PWV events and that numbers alone may not reflect the benefits, one being to get the PWV name out to the public. This was the first time PWV has tracked the recruiting process by source, and it was suggested it should continue.

D) EXECUTIVE COMMITTEE MATTERS

1) **ORGANIZATIONAL HANDBOOK** Jim Shaklee reviewed the Organizational Handbook in its draft form, and will send the appropriate sections to relevant committee chairs for review, comment and updating where necessary. Don Creager is preparing a version of Spring Training at the Cub Scout site—the existing description covers Spring Training at Jacks Gulch Campground. The handbook is essentially a detailed summary of "How we do Business." It is intended to facilitate the work of new committee chairs, bring consistency to our efforts; and to safeguard PWV's institutional memory (information and useful knowledge gained over the years). In its final form, it will also include our POLICIES and PROCEDURES. After approval by the committee chairs, a group will be selected to review the draft before it is submitted to the Board for final approval, after which it will be posted on the PWV website.

2) **COMPREHENSIVE TRAINING** Jim Shaklee stated the Board and the Training Committee should identify PWV's general training needs (including the contents and focus of the Field Guide). Currently PWV's training emphasis shifts when people move in and out of positions, and we need a more comprehensive and long-term perspective to our training program. Scott Ackerman voiced his approval, and suggested the current (Supplemental) Training Committee review and make recommendations to the Board as to what goes in the Field Guide. Karl Riters suggested there should be a plan for all areas of training and that Spring Training recommendations should fit into the overall plan. Jim commented on the changes over the years and stated PWV should not be dependent on the chair; that PWV should have a global view of important elements and time to invest in the training process. Scott Ackerman asked Kevin Cannon, if he had the budget, what he thinks needs to be done to assist Canyon Lakes Ranger District. Kevin identified safety and assisting visitors as critical; and noted this year's training program – first aid and CPR, LNT, map and compass, lightning awareness, and trail safety met these needs very well. It was mentioned that trash in parking lots is not always picked up after patrols and this is not just unsightly but it sends a bad message to the public. Perhaps this should be highlighted during future mentor training sessions.

3) **IRAQI STUDENT GROUP TRAIL WORK** Jim Shaklee explained these students are actually professional men and may not be prepared for the trail work we do, but he felt the prime goal of this exchange program was to introduce them to the process and value of volunteer service. Chuck Bell, Kevin Canon, Andrea von der Ohe, and others will be meeting on this matter prior to next month's Board meeting, and will have a clearer picture of what is expected of PWV. Jim stated the students plan to spend a total of 2 days discussing volunteer service in the context of public lands and the current plan is to spend the second day doing light trail maintenance on 3 trails with PWV. There were expected to be 25 students. However, it is unclear whether or not the Iraqis will have adequate footwear or other supplies for the intended activities.

4) **REVIEW & ASSESSMENT OF PWV'S PROCESS: RECRUITING THROUGH MENTORING** Kevin Cannon explained he would like to meet with about 25 people for 3 hours, to share ideas on how to improve PWV's overall new-recruit process, and to discuss what worked and what didn't work this year. He stressed the meeting would move quickly—no "stories" dwelling on the past. He would like Animal Group Leaders to recommend one new recruit for the discussion. The information gathered will be used to improve the process for future years. Scott Ackerman suggested possibly having 2 sessions, the first for new recruits to be heard and to learn how it worked for them. The second to get feedback from veteran PWVs. Kevin will send an email to all AGLs to ask them to recommend a new recruit from each Animal Group to participate. It was mentioned Kevin might include Mike Israel (Mt. Evans) or someone from his group.

5) **STOCK WORKSHOP OVERVIEW** Kathy Burgess stated that the stock workshop is intended to educate and teach safety. She mentioned that many horses at the workshop shied away from the station that had the plastic bags of trash, but were not uneasy at the somewhat "flashy" backpacker station. She reported a very recent trail incident where bikers charged into horses and created an extremely dangerous situation. She discussed the weed-free pasture management talk, the packing clinic, and the presentation on LNT for stock riders given at this year's workshop. Larimer County Parks representatives attended part of the workshop to learn how it might incorporate its own horse patrols. They were very impressed with the workshop and left with lots of ideas and concerns on how to add this feature to their program. Kathy and the organizing team (Sharon Holbrooks and Nancy Flippin) have put on the workshop the last three years and will not be doing future workshops. The responsibility for planning and putting on future workshops is being be turned over to the Stock Committee.

Trail Work and Horses used in Trail Work Kathy Burgess expressed concern about the rather poor performance of horses when helping haul supplies for repairs to bridges on the North Fork Trail. Specifically some of the horses did not stand still, and they trampled vegetation and trees. There were also some problems with one or more of the horses when they encountered other users on the trails. She noted the need for more horse training for trail work. Garin VanDeMark and Bob Manuel talked about the Trail Crew efforts in repairing bridges at North Fork and the difficulty in hauling heavy boards, rocks and dirt, not made easier by the many visitors on the trail. Two bridges have been refurbished, and one remains to be done.

Search and Rescue & Diamond Peaks Mountain Bike Patrol Both groups were invited to contribute to the workshop and both participated and shared mutual concerns about safety issues on the trails.

6) **<u>NAME BADGES</u>** Margaret Shaklee asked for advice on whether to charge for replacement name badges. After a brief discussion, it was decided, for now, to replace them with no

charge to the member. One member mentioned we should look into getting Velcro style name badges.

7) **<u>PWV FIELD & TRAIL GUIDE</u>** Jacques Rieux mentioned the new edition of the PWV Field & Trail Guide has been stocked at JAX and Old Firehouse Books.

The meeting adjourned at 8:35 pm.

Meg K. Parmer, Secretary

Next Board Meeting: July 21, 2011

Forest Service Report, Announcements, & Information Sharing – June 2011

Forest Service Report 2011-06 – Kevin Cannon

Trailheads: June 11th is/was the Grand Opening for the trailheads at Mt. Margaret, Lady Moon, Granite Ridge and Elkhorn. We are trying to get around to other trailheads to make sure they are in good condition. We have 50 new signs to go in this summer for the trails in the Mt. Margaret/Lady Moon areas, and a couple new ones for Greyrock.

Kevin's Schedule: Kevin has switched to working weekends and will not be in the office on Tuesdays and Wednesdays (at least I don't expect to be).

Projects: There are a lot of projects going on this year. So unless there is a critical safety problem on a trail, projects not on my current list will need to wait for future years.

Website: Yes the old one is showing its age and is beginning to crumble around our ears. Please use the <u>http://clrdvol.org/pwv_login.php</u> link to access the scheduling and reporting webpage. We are looking at keeping this going on life support until a new site can be developed (target is next season).

Flooding: Due to the snowpack and warmer weather there is a heightened level of concern for flooding in all areas of the Canyon Lakes RD (not on Pawnee). You might want to carry extra food in your vehicle in case you have to go around a long way or get stuck by any flooding that may occur.

SPOT units: They seem to be working fairly well so far. Have had a few people who said they sent a check-in message and I did not receive it. Be sure to understand what the lights mean to know if your message has been sent. Also need for some of those that have personal SPOT units to add PWV before their name.

Kevin's Reminders to PWV members: If you have topics you want me to include in the reminders I send out to PWV members please let me know. You will probably need to draft the message for me first. I do not do reminders on a set schedule, just when I feel the need.

Fires: fires are starting to crop up again in the area and with all the new vegetation from the rains once it dries out do not be surprised to find that we have a fire ban in effect.

Your Non-Trail Activity time: For clarification, I will enter in time for people that show up for the Board of Director Meetings, new members for KON and Spring Training (the actual events), and for group events (New West Fest, Sustainable Living, etc.) if asked. But you are responsible for entering all other non-trail activity work that you do. It does matter.

Some of the projects I am working on:

The implementation of a new Trailhead at Pawnee Buttes Revising regulations for trails and Wilderness areas (environmental document). Redesign of Kelly Flats Trailhead (environmental document) Oversight and coordination of 5 different trail crews and various volunteer trail projects Wild and Scenic River Angler and Water Activity User survey (preparation for 2012 rewrite of River Plan) Wilderness Information Needs Assessment Helping PWV in general.

I have given up trying to keep what is left of my sanity.

2011 PWV Earth Day Fundraiser OVERVIEW

Category/Item	Proceeds	Notes
Crazy Jack's Saloon venue Cathy Connolly Band	\$0 \$0	donated by Crazy Jack's as a favor to Kathy Burgess donated by Kathy Burgess
Food - cost of food/catering (Consuelo's) planned N = 86 Ticket Sales (\$40/couple; \$25/ea) actual N = 69 people	<mark>(\$1,462)</mark> \$1,345	arranged by Kathy Burgess
Net Proceeds from Dinner/Dance Ticket Sales	(\$117)	
Publicity add in The Scene magazine radio announcements posters (11 x 17 full color) purchase & printing of tickets for dinner dance purchase & printing of tickets for TV drawing printing & distribution of fliers mailing of Dinner/Dance & TV tickets to purchasers	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$400 donated by Michael Mockler & \$400 donated by Burgess & Co. donated by several radio stations because PWV is a non-profit donated by Burgess & Co. donated by Burgess & Co. donated by Burgess & Co. donated by Burgess & Co. donated by Burgess & Co.
Silent Auction Items non-photo items (golf, health club, guided fishing, gift certificates, condo, etc.)	\$1,535	also: gun club, horse evaluation & training, rocking horse, antler candle holder, JAX & The Cupboard gift certificates
framed photographs (13 of 16 pieces donated by 7 PWV members) Door Prizes (winners drawn from dinner/dance ticket stubs; no charge)	\$1,100	
2 first aid kits and subs + pizza	\$0	donated by Red Cross & Little Mike's
Drawings for two large-screen LCD TVs (176 tickets sold @ \$10 ea)	\$1,760	TVs donated by Wal-Mart
TOTAL NET PROCEEDS =	= \$4,278	
Attendance PWVs USFS	69 36 2	
spouses, friends, (& public)	31	

Garin VanDeMark - Larimer County Senior Volunteer of the Year 2011-06

On June 9, 2011, Garin VanDeMark was recognized as the Larimer County Senior Volunteer of the Year for his 16 years of environmental service (public land stewardship, trail maintenance, and training/public education) as a Poudre Wilderness Volunteer. Those of us in PWV are not surprised by this award as we have long recognized and benefited from Garin's leadership, dedication, and commitment.

Garin VanDeMark has been a driving force in the leadership, operations, contributions, and successes of Poudre Wilderness Volunteers (PWV). Garin's selfless commitment to backcountry and Wilderness public lands stewardship, his passion for living by and teaching Leave No Trace principles, and his dedication to assisting the USFS-Canyon Lakes Ranger District and all Larimer County and other users of its trails and backcountry for the past 16 years have been an inspiration to all PWVs.

Garin VanDeMark has contributed over 4,500 hrs of volunteer service during his 16 years of membership in PWV – as a member, Board member (5 yrs), Chairman of the Board of Directors (2 yrs), Advisory Board member (8 yrs), and leader or member of numerous standing committees.

Garin was a founding member of PWV. Garin was also one of the founding leaders of PWV's member mentoring program, a key element of PWV's new member training (5 yrs). He served as the leader of PWV's Public Outreach program for 5 yrs, during which time he made countless brown bag presentations to local businesses and civic groups about PWV, wilderness stewardship, and Leave No Trace outdoor ethics. He was one of the founders of PWV's Trail Crew and led it for 8 yrs; during which time the Crew cleared over 2,000 downed trees from across trails. Garin obtained the first grant to support noxious weeds training of PWV members. He was a lead planner of the Wilderness Volunteer Workshop that PWV hosted for volunteer groups and USFS Wilderness managers from throughout the Rocky Mountain region in 2007. Garin encouraged PWV to become a USFS partner in its Adopt-a-Trail program, and has led PWV's Adopt-a-Trail work efforts on the North Fork Trail for the past two-and-a-half years.

One of Garin's passions is advocating Leave No Trace (LNT) ethics and he has championed this cause throughout his involvement with PWV by making LNT presentations to numerous Boy Scout troops, other groups and organizations, and at National Public Lands Day events. As a certified LNT Master Trainer he has also led the training of approximately 100 PWV members to themselves become LNT trainers to help spread this important message even more widely.

Garin has also contributed to numerous PWV training sessions, served as an Animal Group Leader in training new recruits, and been a field training instructor for the local USFS Trail Crew Leader Training program for several years.

In addition to all of Garin's contributions described above, he has conducted some 200 trail patrols throughout the Canyon Lakes Ranger District; during which he has contacted and assisted countless hikers and riders in the backcountry.

Garin VanDeMark is a dedicated outdoors volunteer. He leads with his ideas and actions, is always ready to share his knowledge and insights, and gladly lends a helping hand or provides thoughtful and supportive guidance. For the past 16 years he has devoted countless hours to conducting, teaching, and advocating public lands stewardship and responsible backcountry travel and behavior. His volunteer efforts are inspiring to all.

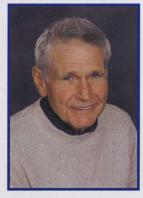
As is typical of Garin, when the United Way notified Garin of this award and accompanying token cash awards to both him and the organization represented during his volunteer work, Garin immediately asked United Way to make out a single check (including his cash award) to PWV.

Congratulations Garin for this well-deserved recognition!!

5

Senior Volunteer Excellence Award

GARIN VANDEMARK - Poudre Wilderness Volunteers



As a founding member of the Poudre Wilderness Volunteers, Garin VanDeMark knows first-hand the importance that volunteers have on the environment. For the past 16 years, he has devoted countless hours to trail building, serving as a board member and teaching and advocating public land stewardship, and responsible backpacking travel and behavior. Garin especially advocates Leave No Trace (LNT) ethics and has championed this cause by providing numerous presentations throughout the community.

NOMINEES

Dave Angst Dorothy Baumgartner Carolyn Fairbanks Harlan Ferguson Davis Glasglow Frances Griffin Alice and Dale Harvey Alma Hicks Sandy Hill Vaughn Hunkins Art Kimble John Krueger Lindsay Lamson Marcella Lanting Christine LaVake Alice League Gary Lihudis Dixie Loyd Janet McKeen Peggy Miller Dick Minor Marilyn Moore

Louise Olson

Stella O'Neill

JÜDGES Marlene Schilling

Chuck Levine

Kathleen Vasa

Sandy Osterman Ernie Pope Craig Robinson Bill Rosquist Ross Sackman Dottie Schroder Mary Jo Seifert Naomi Stotts Kay Thomas Garin VanDeMark Marilyn Vergoth

2011 STATE OF THE COMMUNITY PRESENTED BY UNITED WAY OF LARIMER COUNTY

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Welcome and thank you for joining us today. We know you are here because you care about the health and well-being of our community.

Each year we highlight important issues and the work being done to create solutions now and in the future. In the year following an economic recession, understanding poverty is more important than ever before for all of us. It's also important to celebrate the outstanding work of collaborators and volunteers in our community.

A community united means a stronger Larimer County for all.



Program of Events

Our Community United Gordan Thibedeau, President and CEO, United Way of Larimer County

Understanding Poverty

Philip DeVol, Co-Author of *Bridges Out of Poverty: Strategies for Professionals and Communities*

Poverty Here at Home

Mayor Cecil Gutierrez, City of Loveland

Volunteers Committed to Community

Adam Molzer, Director, United Way of Larimer County's Volunteer Center

PWV-Led LNT Training at the Boy Scout/Cub Scout Camp 2011-06

A part of the arrangements with the BSA Longs Peak Council for PWV use of the Cub Scout Camp facilities for our Spring Training, PWV agreed to put on Leave No Trace training on Wednesday evenings (7:00 - 8:00 PM) for seven weeks (June 15 – July 27). PWVs who have taken the Leave No Trace Trainer training class taught by Garin VanDeMark and Frank Lilley are asked to volunteer to help make one or more Wednesday presentations during this time period. Please contact Fred Allen (who is coordinating this effort) if you want to be involved.

Future Spring Training and the Cub Scout Camp 2011-06

Fred Allen met with representatives of the Longs Peak Council (BSA) and they offered to let PWV use the camp again next year for Spring Training. When the subject of the lack of a stream crossing for that training station came up, they offered access to Elkhorn Creek about a quarter mile to the west on the grounds of the Boy Scout Camp. Kevin has stated that he would like to see the training trail" lengthened to provide more separation between stations and have it be a little for a test of fitness. Bob Manuel has indicated an interest in looking over the Cub/Boy Scout Camp later this summer to explore options for changing/expanding the training trail to the southeast and/or the west. Kevin has indicated that if the Boy Scouts are interested in establishing a trail on the Cub Scout/Boy Scout property, he would be willing to provide sighting and design advice and PWV might consider offering to lead Boy Scouts in a trail building project to create such a trail (that might benefit scout use and also serve as a "permanent" training trail or PWV's Spring Training.

Perhaps the organizational team for the 2011 Spring Training could review pros and cons of the Cub Scout Camp venue vs. Jacks Gulch, review and summarize the responses to the evaluation questionnaire for the 2011 event and prepare a recommendation for the site for 2012 Spring Training for Board consideration at a future meeting.

PWV 2010 Annual Report 2011-06

A members and public version of the PWV 2010 Annual Report has been distributed to all PWV members, to the Friends of Mount Evans and Lost Peak Wilderness, Indian Peaks Wilderness Alliance, and the National Wilderness Stewardship Alliance. Additionally, the report has been posted on the PWV website homepage.

Additionally, a slightly abbreviated version of the 2010 Annual Report (without the Endowment Fund, Financial Overview, and Acknowledgment of Member Participation write-ups) for the USFS has been shared with Kevin Cannon who will distribute it to selected USFS staff within the District, Forest, and Region 2.

Sustainable Living Fair 2011-06

The fair will be held September 18 and 18 at Legacy Park. The booth fee for non-profit organizations is \$150 and the time to register is now. I believe that PWV should view this opportunity both as a chance to recruit new members and as a public outreach opportunity to

inform members of the community about PWV and its goals, including its role in promoting and conducting sound stewardship of public lands.

PWV Organizational Handbook, Policies, & Standard Operating Procedures 2011-06

Don Creager, Meg Parmer, and I have been working to organize and standardize the elements of this handbook documenting how PWV does its business. In the coming months we plan to send out sections for review, updating, and revision. In many cases, we hope to get one last round of input from the relevant committee chairs/activity leaders. Additionally, we plan to have review and revision by Executive Committee members and interested Board and Advisory Board members prior to bringing the draft document before the Board for its review and approval.

Additionally, Executive Committee is reviewing existing/potential PWV policies and soliciting draft policy statements for consideration and eventual presentation to the Board. Examples of matters being considered include:

Existing or Potential Policies:

- Membership in PWV: Must possess a Colorado driver's license, have no felony record, have proof of health insurance, must be at least 18 years of age. (Board minutes 17 March 1999)
- 2) Members must obey Larimer County and USFS laws and regulations
- 3) Must all members patrol trails or provide other acceptable forms of service?
- 4) Six patrol commitment vs. 6 days volunteering?
- 5) Must be in uniform when patrolling. (define "uniform" typically shirt with patches, but alternatives for inclement weather and special activities, e.g., Trail Crew, Weed Crew, other?) Uniform must be clean (and shirttails tucked in)?
- 6) Cannot patrol with dogs or other pets
- 7) Cannot patrol with firearms (exception for stock patrollers?)
- 8) Must attend Spring Training vs. only must attend Saturday of Spring Training?
- 9) Must attend Kick-off Night?
- 10) Must submit an application, successfully complete interview, and return Volunteer Agreement form
- 11) Must successfully complete 2 mentor patrols
- 12) First Aid certification (none, basic or more mandatory?)
- 13) CPR certification?
- 14) Map and compass competency?
- 15) "Must patrol with a partner" vs. "strongly recommended patrol with a partner for safety Reasons" (same for hikers and riders or different requirements?)
- 16) PWV Patrol season: The patrol season does not include the high-powered rifle hunting season. "The policy of the PWV is no one will wear a uniform during rifle season because of the safety and liability issues." (Board minutes 15 October 1997)

Existing or Potential Standard Operating Procedures:

- 1) Restricted use of member information and broadcast email tool on website (needs definition)
- 2) PWVs asked to patrol at least 4 "high" or "medium" priority trails as part of their 6-patrol commitment

- 3) PWV's focus is USFS lands, specifically the Canyon Lakes Ranger District, per PWV Bylaws and Mission Statement. Do we broaden the Bylaws and Mission Statement to include other USFS or Federal Governmental lands?
- 4) Use of PWV-owned equipment and supplies for non-PWV events? Examples include: lending PWV display pavilion, tools, SPOT and GPS units, other items. If yes, when?
- 5) Does PWV participate as an organization in community fundraising events, e.g., Four-Mile and Crystal fire money drives for victims; or is this an individual (non-PWV) matter? If yes, when?
- 6) Separate couples into different Animal Groups and for Mentor Patrols?
- 7) Number (and timing) of required mentor patrols?
- 8) Patrol partners for new members (veteran PWVs or other new members?)
- 9) Experience and knowledge requirements for mentors?
- 10) Patrol (volunteer day) credit for winter patrols?

Wells Fargo Community Assistance Fund 2011-06

Jim Shaklee is preparing an application (for \$2,000) for support for PWV from this fund.