

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**March 15, 2012 – 6:30 p.m.**

The meeting began at 6:30 p.m.

**ATTENDANCE**

**Board Members present:** Scott Ackerman, Archy Archuleta, Kathy Burgess, Mike Corbin, Jerry Hanley, Bob Manuel, Gene Packer, Meg Parmer, Karl Ritters (*Chair*), Mike Shaddy, Jim Shaklee, Martha Shepard, Cathy Trout and Kevin Cannon (*USFS Liaison*).

**Board Members absent:** Don Creager and Sandy Erskine.

**Advisory Board members present:** Dave Cantrell, Nancy Flippin, Bob Hansen, Jacques Rieux, Margaret Shaklee, Mark Snyder and Ken Thielen.

**Others present:** Amy Williams.

**REVISED AGENDA.** A revised agenda was accepted.

**MINUTES.** The February minutes were accepted as presented.

**REPORTS OF OFFICERS.**

A) **CHAIR KARL RITERS.** Karl stated he would request comments on the meeting process at the end of this meeting.

B) **LIAISON KEVIN CANNON.** Kevin reported there will be major changes because of budget constraints, i.e., the lobby receptionist will be moved to Visitor Information Services. There will be a phone available to contact USFS employees. Campground budget is down 80% and there is only one person to perform timely repairs. NWSA is doing good work in the wilderness. Bark beetles have consumed 500,000 acres, of which 120,000 acres are in Larimer County. The beetles have finished the Lodge Pole pine and are now infesting the Ponderosa pine. Volunteer agreements are coming in. USFS crews will be dropping trees on Long Draw Road and Stub Creek.

C) **NWSA - DAVE CANTRELL** gave a brief report on the efforts of NWSA. The initial work was done to get organized and now the concentration is on serving the wilderness. The group will visit Salida CO to help organize an association there.

D) **TREASURER GENE PACKER** reviewed the income and expenses, budget and balance sheet through February 2012. The report was **accepted as presented.**

**REPORTS OF COMMITTEES.**

A) **RECRUITING AND PUBLIC OUTREACH.** Ken Thielen reported there are 60 applicants: 3 previously interviewed, 55 to be interviewed, and 2 needing alternate dates. The number is lower than prior years. Staffing is covered for the current interviews, but they can use a few more volunteers for the next Saturday, March 24.

B) **POLICY FOR NEW RECRUITS WHO PATROL.** A motion was made, seconded

**and passed to adopt the following requirements:**

“Potential new recruits must submit an application and must pass an interview conducted by a USFS representative and/or a PWV representative. Normally these face-to-face interviews with each recruit are conducted on one of two scheduled dates prior to the new recruit Kick-Off night. An effort will be made to have an alternate interview date for those who cannot attend the scheduled dates. In exceptional situations where it is not possible to schedule a face-to-face interview, a phone interview including a USFS and/or a PWV representative may be conducted if the situation is deemed appropriate by the USFS Liaison and the Chair of PWV Board or by the USFS Liaison and the Chair of the Recruiting & Public Outreach Committee.

“New recruits are expected to attend the annually scheduled Kick-Off Night (KON). If some prospective new members are not able to attend KON, an exception may be made by having them attend a special group make-up session that may be scheduled by two Animal Group leaders who attended the KON. At the special session, the two Animal Group leaders will cover the information presented at KON. A new recruit cannot continue with the process of becoming member if she or he is not able to attend KON and if a special session cannot be scheduled.

“Attendance at the full Spring Training weekend by prospective new members is mandatory. The mandatory attendance starts with the Friday evening session, includes all day Saturday, and ends Sunday with the mid-day graduation.

“To complete the process of becoming a full fledged PWV member, the new recruit must successfully complete two mentor patrols.”

**C) PUBLICATIONS’ CONTENT COORDINATION COMMITTEE. A motion was made, seconded and passed to appoint Mike Corbin to chair this Committee.**

### **UNFINISHED BUSINESS.**

**A) PWV BENEFIT CONCERT (March 8).** PWV member Amy Williams arranged this concert at Avogadro’s in Fort Collins, which netted \$560 to PWV. Karl Ritters presented her with a certificate of recognition and a PWV cap.

**B) NEW RECRUITS SHIRTS. The following motion was made, seconded and passed:**

“Rescind the January motion to charge new members the full cost of uniform shirts. This will revert the cost of uniform shirts to new members to a subsidized fee of \$20.”

**C) POLICY FOR NON-PATROLLING MEMBERS.** Scott Ackerman made a motion on behalf of Chuck Bell. Much discussion followed, and there were motions to amend. **The motion and amendments passed, and the amended motion reads as follows:**

"While the primary role of most Poudre Wilderness Volunteers is to patrol trails in the Canyon Lakes Ranger district, membership is also open to individuals who wish to serve PWV in other ways. These members will embrace PWV’s mission, values and goals; and will bring to the organization skills required to support PWV, such as office and administrative support, fund-raising, member training, affiliation activities, website development and maintenance, computer programming and database management, various communication and publication roles, public outreach and recruiting. These members are required to be sponsored

by a Committee Chair or member of the Board of Directors, hereinafter "sponsor". Non-patrolling members are expected to meet all requirements and duties as specified by their sponsors, and will wear the PWV uniform when/if dealing with the public in their official duties. They shall endeavor to fulfill all duties as agreed to with their sponsor in their areas of support. Non-patrolling members are expected, but not required, to commit to at least 36 hours of PWV volunteer service per year. These members will be selected by personal interview, by their sponsor, who will then submit their nomination to the Executive Committee for approval. They must also sign the U.S. Forest Service volunteer agreement before providing any service to PWV. While a non-patrolling member is not required to attend the training as mandated for patrolling members, he/she is nonetheless strongly encouraged to do so."

**D) TEN-YEAR SERVICE CERTIFICATE CRITERIA.** Jerry Hanley made a motion for the criteria for the 10-year service certificate. There was much discussion; and there were **motions to limit the debate and to amend the motion, all of which passed. The amended motion reads:**

"In each year which is considered for the 10-year recognition, volunteers must have reported 1) at least one patrol, or 2) at least 6 other volunteer hours (equivalent to one patrol); **and**

"Have averaged a minimum of 6 patrols over the 10 years being considered or have averaged 36 hours/year of other volunteer time, or a combination, which do not need to be consecutive; **and**

"A record of all their patrols/volunteer activities must exist in the USFS data base."

**E) TRANSFER OPERATING FUNDS TO ENDOWMENT FUND.**

1) Kathy Burgess was asked to review the IRS rules/regs regarding a transfer of operating funds to the PWV Endowment Fund. She reported this was permissible, but cautioned regarding the implied rule regarding charitable donations that are set aside for other uses, and cautioned we cannot touch the principal of the endowment funds.

2) Jacques Rieux made a motion to transfer a portion of our operating funds to the Endowment Fund. **Discussion was had, and the motion carried.** When preparing the yearly budget, in years when there are some unrestricted funds in excess of budget needs, plus some cushion for unexpected expenditures, the Budget Committee should consider the transfer of a certain amount of unrestricted funds to the Endowment Fund. This will be done as part of the budgeting process."

## **NEW BUSINESS.**

**A) PWV FIELD TRAINING FOR IRAQI STUDENTS.** In August 2011, PWV members conducted field training at Pingree Park for Iraqi students as part of the U.S. State Department contract with CSU's international program. CSU has won the bid this year also, and will host about 25 Iraqi students. The Board gave approval for PWV members to engage in these activities again this year.

B) **ROBERT'S RULES OF ORDER BOOKLETS.** Bob Manuel made a motion to purchase the short version of this booklet for Board members' use. Karl Ritters suggested he will poll the members to determine how many booklets are needed. The cost is \$7.50 each. The Board approved the purchase, and Karl will order the required number of booklets.

C) **RETURN OF PWV INSIGNIA BY MEMBERS WHO RESIGN.** Kathy Burgess voiced her concern of the potential risk of improper use of PWV uniforms and insignia; and made a motion to add to the USFS Volunteer Agreement. Kevin Canon will check the agreement and report his findings at the April meeting.

D) **MOTION FOR AD HOC COMMITTEE.** Archy Archuleta made a **motion to form an ad hoc committee to review the PWV mass Email procedure, and the motion passed.** He will report to the Board at the April meeting.

E) **CHAIR KARL RITERS** asked all members for comments on the meeting process, i.e., what works, what does not work, and what might be changed at the next meeting. There were no specific concerns expressed, and members expressed positive views of how the meetings are conducted.

The meeting adjourned at 9:00 pm.

*Meg K. Parmer*, Secretary

Next Board Meeting: April 19, 2012